

## **Fiscal Year (FY) 2005 Procurement Deadline Dates for Contracts and Simplified Acquisitions**

**Below are the Deadline Dates for submitting on-line Market Requisitions (RQMs) and other authorized funding documents including any required clearances, justifications, and supporting documentation (such as a request for contract, independent Government cost estimate, statement of work, and technical evaluation criteria to the Division of Station Support Acquisition for non-R&D awards in FY 2005 and the first quarter of FY 2006.**

### **EQUIPMENT, SUPPLIES AND SERVICES**

#### **1. GENERAL EQUIPMENT, SUPPLY, AND/OR SERVICE PROCUREMENT ACTIONS**

	<b><u>Dollar Value</u></b>	<b><u>Deadline</u></b>
a. Equipment, Supplies & Services (Open Market)	\$500,000 & greater	Competitive 06/07/05  Sealed Bid, Commercial Acquisition or Sole Source 06/28/05
b. Equipment, Supplies & Services (Open Market)	>\$100,000 - \$500,000	Competitive 06/07/05
c. Equipment, Supplies & Services (Open Market)	>\$25,000 - \$100,000	08/31/05
d. Equipment, Supplies & Services (Open Market)	>\$10,000 - \$25,000	09/13/05
e. Equipment, Supplies & Services (Open Market)	>\$2,500 - \$10,000	09/13/05
f. Equipment, Supplies & Services (FSS)	>\$2,500 – MOL	09/13/05
g. Equipment, Supplies & Services (Open Market & FSS)	\$2,500 or less	09/27/05
h. Equipment, Supplies & Services (other Govt Agency) (e.g. UNICOR, GPO & etc)	ALL	09/08/05
i. FEDSTRIP Orders	ALL	09/13/05

## **6007-1 Deadline Dates for Procurement Requests**

### **2. DECENTRALIZED (DELPRO ACTIONS)**

<u>Dollar Value</u>	<u>Deadline</u>
ALL	09/27/05

### **3. PURCHASE ORDER-VOUCHER-INVOICE (SF-44)**

<u>Dollar Value</u>	<u>Deadline</u>
\$0 - \$1,500	09/27/05
\$1,500 - \$2,500	09/27/05

### **4. NIH STOCK REQUIREMENT**

<u>Dollar Value</u>	<u>Deadline</u>
ALL	09/27/05

### **5. RENTAL/MAINTENANCE RENEWALS & NEXT FY REQUIREMENTS**

	<u>Dollar Value</u>	<u>Deadline</u>
a. Rental/Maintenance Renewals or Other Open Market procurements requiring an early FY06 effective date	Over \$100,000	See Below**
b. Rental/Maintenance Renewals, Deposit Accounts & Standing Orders for 10/1 effective date (Open Market & FSS)	\$100,000 or Less	See Below**

\*\*As soon as the ADB will accept RQMs with the new FY CAN (usually on or about mid-August).